



---

## GENERAL STAFFING SOLUTIONS

**POSITION TITLE:**

**CAFETERIA ATTENDANTS**

**General Description:**

Facilitate food service. Clean tables, carry dirty dishes, replace soiled table linens; set tables; replenish supply of clean linens, silverware, glassware, and dishes; supply service bar with food, and serve water, butter, and coffee to patrons.

**Skills/Duties:**

- Carries food, dishes, trays, and silverware from kitchen and supply departments to serving counters.
- Replenishes food and equipment at steam tables and serving counters of cafeteria to facilitate service to patrons.
- Keeps assigned area and equipment clean, makes coffee, fills fruit juice dispensers, and stocks vending machines with food in automat.
- Sets tables with clean linens, sugar bowls, and condiments.
- Circulates among diners and serves coffee.
- Garnishes and positions foods on table to ensure visibility to patrons and convenience in serving.
- Carries trays from food counters to tables for cafeteria patrons and serves ice water and butter to patrons.
- Carries dirty dishes to kitchen and wipes tables and seats with dampened cloth.
- Cleans bar and equipment, and replenishes bar supplies, such as liquor, fruit, ice, and dishes.
- Replenishes supply of clean linens, silverware, glassware, and dishes in dining room.

**Requirements:**

Requires a high school diploma or its equivalent with 0 – 2 years of experience in the field or in a related area.

**Reporting Relationship:**

Works under immediate supervision and typically reports to a supervisor or manager.

**I have read the description of my professional responsibilities as an employee of GSN and agree to adhere to the standards described above.**

---

**Signature**

**Date**